

MASTER FILE



DEPARTMENT OF THE NAVY  
NAVAL AMPHIBIOUS BASE LITTLE CREEK  
2600 TARAWA COURT SUITE 100  
NORFOLK, VIRGINIA 23521-3297

FILE COPY

IN REPLY REFER TO:

NAVPHIBASELCREEKINST 1710.17E  
N9

20 May 98

NAVPHIBASELCREEK INSTRUCTION 1710.17E

Subj: COMMUNITY LEAGUE BASEBALL REGULATIONS

Ref: (a) BUPERSINST 1710.11 Series  
(b) NAVCOMPT Manual, Volume VII, paragraph 075261-3

1. Purpose. To set forth policy and requirements for command support to be provided the Community League Baseball Organization utilizing the facilities of the Naval Amphibious Base Little Creek (NAVPHIBASE LCREEK). Changes to this instruction constitute a major revision, therefore, additions, deletions or change are not individually marked.

2. Cancellation. NAVPHIBASELCREEKINST 1710.17D is hereby cancelled and superceded.

3. Information. Reference (a) sets forth guidelines for the establishment and command support of private organizations, associations, and clubs. The Pony Baseball, Inc., is recognized as a private organization and is to be governed by the provisions of reference (a) as an activity of recreational interest not otherwise provided by the Morale, Welfare and Recreation (MWR) program. Reference (b) sets forth guidelines concerning limited appropriated fund support which may be provided in support of such groups.

4. Areas of Responsibility. The Pony Baseball Leagues at NAVPHIBASE LCREEK shall consist of players between the ages of 5 and 18. The areas of responsibility for these community functions shall include those which apply to command support, and apply to participating groups, hereinafter referred to as the Pony Baseball, Inc. A military officer in the grade of O-4 or above, nominated by the Pony Baseball League Board of Directors and approved by the Commanding Officer, NAVPHIBASE LCREEK, will act as liaison officer for the community project.

5. Support Responsibilities

a. Command support responsibilities shall include:

(1) Providing suitable playing fields which meet the minimum standards as set forth in the regulations/rules for the Pony Baseball, Inc. Four fields can be provided for the operation of the Pony Baseball season not to interfere with the NAVPHIBASE LCREEK recreation programs. The fields are located in the Community Baseball Complex at Hewitt Drive and 10th Street.

MASTER FILE

(2) Preparation of playing fields, which shall include aerating, seeding, sodding, and fertilizing to ensure proper grass growth, prior to the opening of the baseball season.

(3) Infield preparation, including the addition of new clay, if required, to ensure fielding area is suitable for playing and to permit maximum drainage. New clay will be added only if locally available and the cost is considered reasonable.

(4) Maintenance and repair of all existing facilities, including fencing considered to be a part of the fields complex. Maintenance and repair of electrical and plumbing fixtures, as well as all maintenance and repair work, will be contingent upon the availability of funding for materials and personnel, and will be balanced against base-wide priorities for this funding. Command support responsibilities do not include furnishing bases, plastic line tape, or marking dust. The procurement of these items will be the responsibility of the participating groups.

(5) Responsibility for funding the costs of re-lamping during the season.

b. The responsibility of participating league groups shall include the following areas:

(1) Grass cutting.

(2) Scoreboard maintenance.

(3) Accepting responsibility for the playing fields and facilities one month prior to the season opening. The responsibility will be returned to the base one month after the completion of season play as delineated in the approved league schedules. Such acceptance will be provided to the liaison officer in writing.

(4) Maintaining a league composition of participating youth in a ratio of 60 percent military to 40 percent civilian. This ratio may be adjusted in favor of civilians if all military family members are accommodated. The liaison officer shall be informed in writing if the ratio goes below 50-50 in favor of civilians.

(5) Procurement of necessary equipment to permit proper operation of the respective leagues.

(6) Operation of the snack bar provided for each league, and maintenance of this facility and surrounding areas in an acceptable state of order and cleanliness.

(7) Ensuring that all officials, participants, and spectators adhere to applicable base regulations while on board NAVPHIBASE LCREEK.

(8) Providing necessary personnel to maintain the playing fields and surrounding areas, including the bleachers and parking areas, in a high state of cleanliness and continued attractive condition.

(9) Ensuring that participating leagues remain financially solvent throughout the playing year.

(10) A treasury/financial statement will be submitted at the beginning and end of every season and be submitted to the Commanding Officer, NAVPHIBASE LCREEK.

(11) Providing financial assistance in areas where deemed appropriate for the successful operation of each of the leagues concerned.

(12) Maintaining liability insurance in accordance with the limits of liability and other provisions set forth by federal laws. Such insurance should cover deaths and personal injuries, and any damages to the U. S. Government or personal property including injuries to spectators, players, and league personnel during league and game activities.

NOTE: The provision of the insurance policy should provide protection to the Federal Government and any of its division, entities, or instrumentalities including NAVPHIBASE LCREEK and its MWR Department, as well as employees and assignees of the Federal Government, military and civilian, while acting in an official capacity. Prior to the commencement of pre-season practice, evidence that the United States Government is protected by such insurance shall be presented in writing to the liaison officer.

(13) Maintaining close contact with the liaison officer on all matters of importance and problem areas which may affect the overall operation of the participating leagues.

(14) Providing a listing of all league officers, the By-laws/Constitution, league schedules, and teams which will be represented prior to commencement of each season.

(15) Signs and banners must be approved by the Commanding Officer, NAVPHIBASE LCREEK prior to installation on fences or structures.

(16) Allow base to coordinate use of field for command support or functions when not in use by league.

(17) Provide parental or other adult supervision to monitor the conduct of participating and spectator youth at all times while on NAVPHIBASE LCREEK. Supervision will be exercised prior to, during, and after practice and during games while participants are on NAVPHIBASE LCREEK. At no time will non-

participating children attending games leave the confines of the community league fields without an adult in company.

(18) Charges for parking or entering the designated field areas and bleacher areas is prohibited unless specific written permission is granted by the Commanding Officer, NAVPHIBASE LCREEK.

NOTE: All By-laws/Constitution and league schedules shall be approved by the Commanding Officer, NAVPHIBASE LCREEK, or his/her designated representative, and shall be subject to change to meet military requirements.

6. Action. Participating league officials and the liaison officer shall initiate procedures which are necessary for the strict compliance with this instruction.

7. Authorization. Authorization for community league baseball, in accordance with the provisions of this instruction, may be withdrawn at anytime, if deemed in the best interest of the Government.

8. Dissolution. In the event the league is dissolved, all residual assets and liabilities will be disposed of as established in the By-laws, Constitution, or Charter of the participating groups. However, the Commanding Officer, NAVPHIBASE LCREEK retains the authority to properly dispose of all assets and/or liabilities to all persons equitable upon dissolution, providing provisions are not clearly stated by the By-laws, Constitution or Charter.

A. H. BARBER III

Distribution:

NAVPHIBASELCREEKINST 5216.2N

List I - Case A

Special: Little Creek American Pony Baseball and Softball, Inc.  
(40 copies)

MWR (30 copies)

Stocked by:

Commanding Officer

2600 Tarawa Court, Suite 100

Naval Amphibious Base Little Creek

Norfolk, VA 23521-3297